

Key Information Document (Umbrella)

This document sets out key information about your relationship with us and the intermediary or umbrella company used in your engagement, including details about pay, holiday entitlement and other benefits.

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on **020 7215 5000** or through the **Acas helpline** on **0300 123 1100**, Monday to Friday, 8am to 6pm.

General Information

Your name:	
Name of employment business:	Medics Pro
Name of intermediary or umbrella company:	Contractor Crowd Ltd
Your employer:	Contractor Crowd Ltd
Type of contract you will be engaged under:	Overarching Contract of Employment
Who will be responsible for paying you:	Contractor Crowd Ltd
How often the umbrella company and you will be paid:	When funds are received from the agency on a weekly or monthly basis as agreed

Intermediary or Umbrella Company Pay Information

You are being paid through an intermediary or umbrella company: a third-party organisation that will calculate your tax and other deductions and then pay you for the work undertaken for the hirer. We will still be finding you assignments.

The money earned on your assignments will be transferred to the umbrella company as part of their income. They will then pay you your wage. All the deductions made which affect your wage are listed below. If you have any queries about these please contact us.

Your payslip may show you as an employee of the umbrella company listed below. Agency workers placed in roles working with, or caring for, vulnerable persons cannot opt out of the Conduct Regulations. This document is for information only and does not qualify as an agreement for opting out of the conduct regulations.

Name of intermediary or umbrella company:	Contractor Crowd Ltd
Any business connection between the intermediary or umbrella company, the employment business and the person responsible for paying you:	None
Expected or minimum gross rate of pay transferred to the intermediary or umbrella company from us:	Hourly or daily rate as agreed.
Deductions from intermediary or umbrella income required by law:	Employers national insurance
Any other deductions from umbrella income (to include amounts or how they are calculated):	5% employees pension contribution (after three month qualifying period)
Expected or minimum rate of pay to you:	£13.50 Hourly Rate
Deductions from your wage required by law:	PAYE and employees national insurance
Any other deductions or costs taken from your wage (to include amounts or how they are calculated):	Umbrella fee and 3% employers pension contribution (after the three month qualifying period)
Any fees for goods or services:	None
Holiday entitlement and pay:	28 days and paid on a rolled up basis at 12.07% of gross pay
Additional benefits:	Same day payment providing funds have been received from the employment business.

Example Pay

	Umbrella Fees	Worker Fees
Example gross rate of pay to intermediary or umbrella company from us:	£472.50 per week	
Deductions from intermediary or umbrella income required by law:	Employer NI @ £34.38	
Any other deductions or costs taken from intermediary or umbrella income:	Umbrella Fee @ £25.00 per weekly invoice	
Example rate of pay to you:		£413.12
Deductions from your pay required by law:		PAYE @ £34.55 and employees NI @ £28.21
Any other deductions or costs taken from your pay:		None
Any fees for goods or service:		None

Example take home pay:

£350.36